

# JOHN D. RUNKLE SCHOOL

## School Council Meeting Agenda

Wednesday, October 9, 2013 4:00 p.m. – 5:30 p.m.  
Martin Sleeper Library

Topic	Who	Time
<b>I. Welcome</b>	Vanessa Beauchaine and Anne Depew (Co-chairs)	4:00 p.m. to 4:05 p.m.
<b>II. Council Introduction</b>  <u>Desired Outcome:</u> By the end of this meeting, all Council members will have a shared understanding of: *School Council Purpose (Why we have a School Council and what the School Council responsible for.) *Group norms (Guiding <b>how</b> we will work together) *Open Meeting Law Review (Understanding our responsibilities)	All Members  (Discussion facilitated by Council Co-chairs)	4:05 p.m. to 4:15 p.m.
<b>III. Next Month's Agenda: MCAS 2013 Results</b>	All Members (Facilitated by Co-chairs)	4:15 p.m. to 4:30 p.m.
<b>IV. Current Issues/Public Comment</b>  <u>Desired Outcome:</u> During this portion of the meeting, current issues may be shared and members of the public present who wish to address the Council will be invited to do so. Fifteen (15) minutes will be allotted allowing five (5) minutes per person. People may sign up in advance or may sign in upon arrival.  <u>Current Issue:</u> Format for 6 <sup>th</sup> Grade Conferences	Members of the public present	4:30 p.m. to 4:45 p.m.
<b>V. Council Meeting Dates for 2013-2014</b>  <u>Desired Outcome:</u> By the end of this meeting, dates for the Council Meetings for the 2012-2013 and the rotation of minute-taker and time-keeper roles for the future meetings will be finalized.	All Members (Facilitated by Co-chairs)	4:45 p.m. to 5:00 p.m.
<b>VI. Approval of Minutes 6-6-13</b>	All Members	5:00 p.m. to 5:05 p.m.
<b>VII. School Improvement Plan Orientation</b>  <u>Desired Outcome:</u> By the end of this meeting, Council members will have had an opportunity to view the finalized School Improvement Plan for the 2013-2014 school year and to focus the Council on the work ahead for this year.	All Members (Facilitated by Co-chairs)	5:05 p.m. to 5:20 p.m.
<b>VIII. Co-Chair Election</b>  <u>Desired Outcome:</u> By the end of this meeting, we will have elected a parent co-chair to work with Dr. Beauchaine to plan the meeting agendas and co-facilitate discussions.	All Members (Facilitated by Co-Chairs)	5:20 p.m. to 5:25 p.m.
<b>IX. Other</b>	All Members	5:25 p.m. to 5:30 p.m.

### NORMS

- Meetings begin on time, and every effort is made to end them on time.
- Cell phones are turned off or their ringers are turned off.
- Only elected members of the council may vote, although members of the public are invited to give their input at specified times.
- At each meeting there will be a designated a timekeeper and a designated minute taker.
- Members listen respectfully and speak honestly and monitor air time.
- Members raise their hands before speaking (to help the conversation go more smoothly).
- Assume "good will"
- Meeting ends with a review of what went well and not so well (plus/delta).